

Transition Story of Implementation - Swanshurst School

1 Context

Swanshurst School is a large Birmingham secondary school and the site crosses several school buildings so the change from a small primary school is significant.

2 Identified Priority



Improve the transfer of accurate SEN information from primary schools to our setting



Ensure provision and strategies were continued from the start of Year 7



Increase parent confidence, engagement and reassurance during the transition process

3 Actions Taken



Parents

- Reviewed OAG documentation to identify how this could be shared with Year 6 SEN students and their parents.
- Communicated with parents to support their understanding of the transition process.
- Shared QR codes signposting to SEND organisations for further support at Induction evening.



Schools

- Met with feeder primary schools to get to know students and key staff.
- Collected and reviewed key SEN documents and reports from schools and agencies.
- Shared important information with staff to support a smooth start in Year 7.
- Checked and updated all SEN student information, including SIMS records and One Page Profiles.

4 Impact



100% of children felt positive about their move



Children reported, **"I was really nervous and excited and now I feel better."** **"Having an early transition morning to meet people,"** and **"going to transition day really helped."**



Parents reported - **"My daughter felt safe and found that there are relevant staff for support when needed."**

Another felt that the **'opportunities for additional sessions'** worked well.

5 Reflections & Next Steps

The project highlighted the value of early information sharing, consistent support, and strong communication with parents during transition. **One of the key lessons learned was that anxiety can be significantly reduced when families feel informed, listened to, and reassured.**

Next steps:

- Continue using OAG documentation within the transition process each year.
- Strengthen early communication with primary schools and agencies and hold Year 6 EHCP/SSPP reviews on site in Summer 2026.
- Explore additional parent support sessions to further improve transition.